



2023 Make Tax Time Pay Tax Clinics

To be eligible for free tax filing, a household or family's income must be below the following thresholds:

Family size	Total family income
1 person	\$35,000
2 people	\$45,000
3 people	\$47,500
4 people	\$50,000
5 people	\$52,500
More than 5 people	\$52,500, plus \$2,500 for each additional person

Our volunteer tax preparers cannot file for the following situations:

- Self-employed, business, contractor, or freelance income
- Sharing or gig economy employment such as Uber or Skip The Dishes
- Rental or property income
- Foreign property or income
- Farming or fishing income
- Any capital gains or losses
- Bankruptcies
- Deceased individuals or estates
- Interest income exceeding \$1000

These and other complex situations require an accountant.

Eligible low-income tax filers are welcome to drop-in to any of the tax clinics listed below. It is recommended to arrive early as the clinics will stop accepting walk-ins when they reach full capacity. A limited number of appointments will be available. Appointments can be booked by calling 780-722-9409. Appointment booking will start 10 days before the clinic.

Alternatively, tax filers are welcome to contact Make Tax Time Pay to set up a phone filing appointment. Please call 780-722-9409 or visit www.maketaxtimepay.ca.



Make Tax Time Pay Drop-In Tax Clinic Locations

Stanley Milner Library (Downtown Library) 7 Sir Winston Churchill Square Main floor in the Civic Employees Room	Saturday Aug. 19	11:30am to 2:30pm
	Saturday Sept. 16	11:30am to 2:30pm
	Saturday Oct. 21	11:30am to 2:30pm
	Saturday Nov. 18	11:30am to 2:30pm
	Saturday Dec. 16	11:30 am to 2:30pm
	Saturday Jan. 20	11:30am to 2:30pm

Limited appointments will be available and can be booked 10 days before the clinic by calling 780-722-9409. Drop-ins are welcome on a first-come first-served basis.

Tax Filers should bring the following with them:

- **Government ID (required)**
- **Social Insurance Number (required)**
- Bank account or direct deposit information (if setting up direct deposit)
- Tax slips, including: T4's, T4E, T4A, T4RIF, T4RSP, T5, T5007, T2202
- Receipts for: charitable donations, medical and dental expenses, childcare, RRSP contributions.
- Last year's Notice of Assessment

If a tax filer is missing their Notice of Assessment or Tax Slips, we can often request that information from the CRA.